

SASKATCHEWAN BADMINTON ASSOCIATION
BYLAWS

Article 1 Interpretation

- Association

The term Association, Organization or SBA herein used throughout shall mean and include the Saskatchewan Badminton Association.

Article 2 Name of the Association

- The name of the SBA shall be the Saskatchewan Badminton Association Inc. and shall be so incorporated under the Non-Profit Corporations Act and amendments thereto.

Article 3 Objects of the Association

- The object of the SBA shall be to promote and develop the sport of badminton throughout the province of Saskatchewan.
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Article 4 Fiscal Year

- The fiscal year of the SBA shall commence on the first day of April and end on the 31st day of March.

Article 5 Membership

- Members of the SBA – The members of the SBA shall be those who adhere to the Constitution and Bylaws and who pay their membership fees as set down by the Board of Directors.

- Categories of Membership – There shall be one category of membership with the SBA. All members will affiliate at the rate of \$10 per member.
- Application for Membership – All applications for membership shall be made to the office of the Saskatchewan Badminton Association, 520 D 12th Avenue East. Regina Sask. S4R 7N2
- Withdrawl of Membership – Any member may withdraw from the SBA by submitting the intention to withdraw in writing to the registered address of the SBA. Such withdrawl shall take effect upon receipt by the SBA of such notice. A member who withdraws is still liable for any debts to the SBA, but shall not be entitled to any privileges offered by the SBA. No refunds will be provided for unused portions of the membership fees.

Article 6 Membership Fees

- The annual fees for membership shall be in force and as adopted by the SBA from time to time at an AGM.
- The membership fees shall be paid prior to the first day of December each year.
- The membership fees established with the SBA established for membership with the SBA shall be based on a membership year corresponding with the fiscal year of the SBA.

Article 7 General Meetings

- Annual Meeting – The Annual Meeting of the SBA shall be held within three months of the end of each fiscal year.
- Notice of Meeting – Notice of the time and place of every general meeting and stating the business to be transacted thereat shall be given to each member club at least 21 days in advance of the meeting.

- Procedure – The order of business at the AGM shall be approved at the commencement of the meeting and may include, unless waived, the following matters.
 - Call to order
 - Delegate registration and roll call
 - Presidents opening remarks
 - Minutes of last year's AGM
 - Financial report & audit statement
 - Appointment of auditors
 - Presidents report
 - Bylaw amendments
 - Election of officers
 - Appointment of Scrutinizers
 - Nominating committee report
 - Election
 - Other business
- Quorum – A quorum at a General Meeting shall be a minimum of four member club delegates representing at least 4 different clubs
- Voting – Each registered member club is allowed 1 vote for every 50 club members or portion thereof registered with the SBA
- Each voting delegate representing a member club must be of at least the current legal age of minority (democratic vote) for the province of Saskatchewan at the time of the AGM.
- Every motion, except the election of Officers, arising at a General Meeting shall be decided in the first instance by a show of hands, unless a poll is demanded by the chairperson or by any voting member club delegate.
- A majority vote governs all issues except the amendment of Bylaws.

- Members of the board may vote.
- In case of an equality of votes at a General meeting whether, upon show of hands or in a poll, the chairperson shall have a casting vote.
- The chairperson of a General meeting may require a voting delegate to file with the SBA, prior to or during the meeting, proof satisfactory to the chairperson, of the voting privileges and authority of the delegate who is to represent and vote for the member club at the meeting.

Article 8 Directors

- Board of Directors – A board of 12 Directors duly elected at the AGM shall manage the general affairs of the SBA. There shall be a rotation of terms to require the election of one-third of the Directors each year. To put this in place, those with the highest number of votes to serve three years, those with the next highest to serve two years and those with the next highest number of votes to serve one year.
- Each year thereafter, four new members are duly elected to replace those four with expired one year terms.
- Management Committee – An executive committee, hereafter known as the management committee of 3 directors, shall manage the day-to-day affairs of the SBA. These directors shall include the President, Vice President and Treasurer.
- The Executive Director shall be ex-officio members of the Management Committee.
- Composition – The Board of Directors shall be elected at the AGM of the SBA. The election shall be by ballot.
- Qualifications of Directors – The requirements for a Director shall be coincident with qualifications for a Member club delegate and an Individual Membership of the SBA

- Remuneration of Director – Members of the Board of Directors shall receive such remuneration for services rendered as a member of the Board of Directors of the SBA as the members shall decide upon from time to time at the AGM.
- Resignations and Vacancies – If any member of the Board of Directors shall resign office, or, without reasonable excuse is absent from three consecutive Directors meetings or be expelled from the SBA, the Directors may declare the position vacated and may appoint a successor to hold office until the next AGM.
- Vacancies on the Board of Directors, however caused, may so long as a quorum of Directors remains in office, be filled by the Directors from among the individual members of the SBA, if they see fit to do so. Otherwise such vacancy shall be filled at the next AGM, but if there is not a quorum of directors, the remaining Directors shall forthwith call a meeting of the members to fill the vacancy.
- Quorum – A minimum number for a quorum at a properly called Board of Directors meeting shall be four.
- Administration – The Directors of the SBA may administer the affairs of the SBA in all things and make or cause to be made for the SBA, in its name, any kind of contract which this Association may lawfully enter into and may exercise as this Association is by its Constitution or otherwise authorized to exercise and do.
- Meetings – The Board of Directors shall meet at least three times a year. The Directors at the conclusion of the AGM shall set the locations, time and date for these meetings. Meetings may also be called by the President or Vice- President or by any three Directors. Notice of such meetings must be given to all Directors at least seven days prior to the meeting.
- Questions – Questions arising at any meeting of Directors shall be decided by a majority of votes.
- Voting – All changes in the number of votes at a Board of Directors meeting, be done before the start or after the end of business portion of the meeting.

- Each Director, including the chairperson, shall be entitled to one vote and all motions arising at any Board of Directors meeting shall be passed by a majority vote.
- Borrowing Powers – No money shall be borrowed by the SBA without the sanction of a motion at a meeting of the Board of Directors, which must be passed unanimously by those Directors in attendance at a properly called meeting. In the event that a Borrowing Resolution is passed unanimously, the resolution must be brought back to the next meeting of Directors at which time the majority decision of the Directors in favor of the Borrowing Resolution shall be satisfactory.
- Signing Officers – The signing officers of the SBA shall be any two of the following, President, Treasurer and the Executive Director.
- Liability – The Board of Directors and each of them shall not be liable for any action taken or omitted by them in good faith or for the acts of any agent or employee selected by the Board of Directors with reasonable care.

Article 9 Election of Officers

- Directors – At the AGM of the SBA, Directors whose terms are up shall be deemed to hold the office until the conclusion of voting.
- Elected Officers shall assume office at the conclusion of the voting and close of the AGM.
- A retiring Director shall be eligible for re-election.
- The election of Officers of the SBA shall be conducted by secret ballot.
- Eligibility – To be eligible for election an individual must be a member in good standing. Member in good standing must be nominated in advance by the nominating committee or be nominated from the floor.
- Executive – At the close of the AGM of the SBA, the current and previously elected Directors shall elect from themselves, a President, Vice President, Treasurer and Secretary.

- At the close of the AGM, the executive shall appoint, from the remaining Directors, any positions required by the SBA.

Article 10 Finances of the Association

- Responsibility – The treasurer along with the Executive Director will be responsible for the financial operation of the SBA.
- The Audit – Auditors of the SBA shall be appointed at the AGM and serve a term of one year

Article 11 Funds of the Association

- All monies shall be applied toward carrying out the objects of the SBA, in accordance with the direction of the Board of Directors.

Article 12 Conducts of Affairs of SBA

- All meetings of the SBA will be conducted in accordance with Robert's Rules of Order, Newly Revised.

Article 13 Amendments to the Bylaws

- Notice of Amendment – These bylaws may be altered, amended or repealed at any AGM by three quarters (75%) vote of the members present, provided that twenty-one (21) days notice, unless waived by a unanimous vote (100%) at the time of the meeting, of the proposed changes shall have been given to each member club.